
Report To:	Education & Communities Committee	Date:	31 October 2017
Report By:	Chief Financial Officer and Corporate Director Education, Communities and Organisational Development	Report No:	FIN/77/17/AP/IC
Contact Officer:	Iain Cameron	Contact No:	01475 712832
Subject:	Communities 2017/18 Revenue Budget Report- Period 5 to 31 August 2017		

1.0 PURPOSE

- 1.1 To advise the Committee of the 2017/18 Revenue Budget position at Period 5 to 31 August 2017.

2.0 SUMMARY

- 2.1 The total Communities budget for 2017/18, excluding Earmarked Reserves, is currently £8,521,800. This is a decrease of £82,460 from the approved budget. Appendix 1 provides details of this movement. The latest projection is an underspend of £20,000 which is an increase in expenditure of £45,000 since the last Committee.
- 2.3 The main variances to highlight for the 2017/18 Revenue Budget are –
- (a) Projected underspend of £44,000 for Safer Communities employee costs due to vacant posts within the Service. This is an increase of £24,000 since the last Committee.
 - (b) Projected underspend of £20,000 for Housing employee costs due to vacant posts within the Service. This is an increase of £5,000 since the last Committee.
 - (c) Projected overspend of £65,000 for CCTV line rental due to delay in new contract.
 - (d) Projected underspend of £29,000 for Letting Officers within Community Halls.
- 2.4 Earmarked Reserves for 2017/18 total £2,862,000 of which £1,162,000 is projected to be spent in the current financial year. To date expenditure of £185,000 (15.9%) has been incurred. The spend to date per profiling was expected to be £169,000, therefore the year to date expenditure is currently ahead of plan by £16,000 (1.4%.) The advanced expenditure relates to the Regeneration of Clune Park.

3.0 RECOMMENDATIONS

- 3.1 That the Committee notes the current projected underspend of £20,000 for the 2017/18 Revenue Budget as at Period 5 to 31 August 2017.
- 3.2 That the Committee approves the virement totalling £1,000 as detailed in Paragraph 7.1 and Appendix 5.

Alan Puckrin
Chief Financial Officer

Wilma Bain
Corporate Director Education, Communities
and Organisational Development

4.0 BACKGROUND

- 4.1 The purpose of this report is to advise the Committee of the current position of the 2017/18 Revenue Budget as at Period 5 to 31 August 2017 and highlight the main issues contributing to the projected underspend of £20,000.

5.0 2017/18 PROJECTION

- 5.1 The current Communities budget for 2017/18 is £8,521,800. This is a decrease of £82,460 from the approved Revenue Budget. Appendix 1 provides details of the virements responsible for this decrease.

- 5.2 The main issues to highlight in relation to the projected underspend of £20,000 for the 2017/18 Revenue Budget are :-

Libraries & Museum: Projected Overspend £25,000

Employee costs are projected to overspend by £11,000 due to a shortfall in Turnover Savings.

Libraries Resources budget is projected to overspend by £12,000.

Safer Communities: Projected Overspend £7,000

Employee Costs are projected to underspend by £44,000 due to a number of vacant posts within the Service.

CCTV Line Rental costs are projected to overspend by £65,000 due to delays in the tender process.

A number of minor variances make up the balance.

Housing: Projected Underspend £20,000

The Housing budget is projected to underspend by £20,000 due to a number of vacant posts within the Service.

Community Halls: Projected Underspend £34,000

The Community Halls budget is projected to underspend by £34,000 primarily due to vacancies.

6.0 EARMARKED RESERVES

- 6.1 Earmarked Reserves for 2017/18 total £2,862,000 of which £1,162,000 is projected to be spent in the current financial year. To date expenditure of £185,000 (15.9%) has been incurred. The spend to date per profiling was expected to be £169,000, therefore the year to date expenditure is currently ahead of plan by £16,000 (1.4%.) The advanced expenditure relates to the Regeneration of Clune Park.

7.0 VIREMENTS

7.1 The Committee is asked to approve virements totalling £1,000 as detailed in Appendix 5. The Grants to Voluntary Organisations budget will be increased by £1,000 to fund rent payments for the Murdieston Dam Model Boat Club and the Scout Hall Drumshantie Road Gourrock. This will result in an increase in Commercial Rent income for the Environment & Regeneration Committee which approved this virement on 26 October 2017.

8.0 IMPLICATIONS

8.1 Finance

All financial implications are discussed in detail within the report above.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

8.2 Legal

There are no specific legal implications arising from this report.

8.3 Human Resources

There are no specific human resources implications arising from this report.

8.4 Equalities

There are no equalities issues within this report.

8.5 Repopulation

There are no repopulation issues within this report.

9.0 CONSULTATION

9.1 The paper has been jointly prepared by the Chief Financial Officer and the Corporate Director Education, Communities and Organisational Development.

10.0 BACKGROUND PAPERS

10.1 There are no background papers for this report.

Communities Budget Movement - 2017/18**Period 5 - 1st April 2017 to 31st August 2017**

Service	Approved Budget	Inflation £000	Virement £000	Movements	Transferred to EMR £000	Revised Budget
	2017/18 £000			Supplementary Budgets £000		2017/18 £000
Libraries & Museum	1,485		4			1,489
Sport & Leisure	1,687		12			1,699
Safer Communities	3,373		13			3,386
Housing	690		1		(50)	641
Community Halls	1,126		(63)			1,063
Grants to Voluntary Organisations	243		1			244
Totals	8,604	0	(32)	0	(50)	8,522

Movement Details

£000

External ResourcesVirements

Apprentice Levy
 GTVO from Regen (Building Rent)
 Letting Officers Saving to P&R

18
 1
 (51)

(32)

Inflation

0

(32)

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****Period 5 -1st April 2017 to 31st August 2017**

<u>Out Turn</u> <u>2016/17</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2017/18</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>31-Aug-17</u> <u>£000</u>	<u>Projection</u> <u>2017/18</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
	Safer Communities						
2,774	Employee Costs	2,953	1,173	1,120	2,909	(44)	(1.5%)
132	CCTV Line Rental	45	19	37	110	65	144.4%
	Housing						
238	Employee Costs	162	64	54	142	(20)	(12.3%)
	Community Halls						
0	Letting Officers	129	54	0	100	(29)	(22.5%)
Total Material Variances						(28)	

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****Period 5 - 1st April to 31st August 2017**

2016/17 Actual £000	Subjective Heading	Approved Budget 2017/18 £000	Revised Budget 2017/18 £000	Projected Out-turn 2017/18 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
4,238	Employee Costs	4,274	4,292	4,235	(57)	(1.3%)
656	Property Costs	891	855	815	(40)	(4.7%)
1,700	Supplies & Services	1,553	1,538	1,550	12	0.8%
36	Transport Costs	35	35	36	1	2.9%
255	Administration Costs	85	85	142	57	67.1%
4,144	Other Expenditure	2,170	2,173	2,171	(2)	(0.1%)
(2,453)	Income	(404)	(406)	(397)	9	(2.2%)
8,576	TOTAL NET EXPENDITURE	8,604	8,572	8,552	(20)	(0.2%)
	Earmarked Reserves	0	(50)	(50)	0	
	TOTAL NET EXPENDITURE excluding Earmarked Reserves	8,604	8,522	8,502	(20)	

2016/17 Actual £000	Objective Heading	Approved Budget 2017/18 £000	Revised Budget 2017/18 £000	Projected Out-turn 2017/18 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,510	Libraries & Museum	1,485	1,489	1,514	25	1.7%
1,706	Sports & Leisure	1,687	1,699	1,699	0	-
3,355	Safer Communities	3,373	3,386	3,393	7	0.2%
593	Housing	690	691	673	(18)	(2.6%)
1,160	Community Halls	1,126	1,063	1,029	(34)	(3.2%)
252	Grants to Vol Orgs	243	244	244	0	-
8,576	TOTAL COMMUNITIES	8,604	8,572	8,552	(20)	(0.2%)
	Earmarked Reserves	0	(50)	(50)	0	

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Communities

<u>Project</u>	<u>Lead Officer/ Responsible Manager</u>	<u>Total Funding 2017/18</u>	<u>Phased Budget To 31/08/17 2017/18</u>	<u>Actual To 31/08/17 2017/18</u>	<u>Projected Spend 2017/18</u>	<u>Amount to be Earmarked for 2018/19 & Beyond</u>	<u>Lead Officer Update</u>
		<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Support for Owners	Martin McNab	772	0	0	772	0	Scottish Government approval was granted to c/f funding from previous year. Must be completed by 31/03/18.
Renewal of Clune Park	Martin McNab	1,684	119	135	269	1,415	The projected expenditure relates to Legal Fees and Professional fees for Surveyors and Structural Engineers.
Investment Fund for Council Owned Bowling Clubs	Martin McNab	150	0	0	0	150	Funding allocated to Lady Alice toilets upgrade. Start of project now likely to be delayed due to issues with tenders being received in excess of the agreed budget.
GTVO - Community Ownership	Martin McNab	150	0	0	15	135	Report being prepared on Community Empowerment & areas of spend. September Education & Communities Committee allocated £15k to Auchmountain Volunteer Group to fund Feasibility Study for the Auchmountain Glen Heritage Project.
Summer Playschemes	Martin McNab	56	0	0	56	0	£17k allocated to Play4All and £39k allocated to IL to maintain prices at £2.50 and keep facilities open.
Grants to Vol Orgs	Martin McNab	50	50	50	50	0	Spending now complete - allocated to Round 1 claims in April 2017.
Total		2,862	169	185	1,162	1,700	

COMMUNITIES COMMITTEE**VIREMENT REQUESTS**

Budget Heading	Increase Budget		(Decrease) Budget
		£	£
Grants to Voluntary Organisations	1	1,000	
Regeneration Committee - Commercial Rent Income			1,000
		1,000	1,000

Note

1 - GTVO budget increased by £1,000 to fund payment of rent for Murdieston Dam Model Boat Club (£500 pa) and Scout Hall Drumshantie Road (£500 pa)